**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

1. Identify the risks and opportunities pertaining to the ability of your EnMS to achieve its intended outcomes.

| ☒ | We have decided on a means or method to determine what are and are not strategic business risks and opportunities that need to be addressed.  | We review and update risks and opportunities annually at Energy Team meetings, and whenever significant risks or opportunities present themselves. The Risks and Opportunity Register in the Playbook for Task 1 is our primary means of documenting these methods. |
| --- | --- | --- |
| ☒ | We have identified the risks and opportunities and listed them in the Task 1 Worksheet. | The risks and opportunities are listed in the Risks and Opportunity Register table in the Playbook for Task 1, and as a part of Task 7, we have completed the “Outputs for Task 7” columns of that table. |
| ☒ | We have reviewed the identified risks and opportunities with top management. | Yes; repeated at Management Review, as needed |

1. For each of the identified risks and opportunities, plan and implement actions to address them using the processes of the EnMS and record this information.

| ☒ | We have plans to manage the identified risks and opportunities. | Actions are outlined in the Task 1 playbook |
| --- | --- | --- |
| ☒ | We have implemented the actions needed to address the risks and opportunities listed in the Task 1 Worksheet. | Completed with ongoing review on monthly basis |

1. Plan for how the actions taken will be evaluated for effectiveness. Perform an effectiveness evaluation.

| ☒ | We have developed a process to evaluate the effectiveness of the actions taken to manage the risks and opportunities listed in the Task 1 Worksheet. | Process developed with ongoing review on a quarterly basis |
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Top Management Approval

| ☐ | Date approved: | Click here to enter a date. |
| --- | --- | --- |
| ☐ | Who approved: | Click here to enter text. |

Comments

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