**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

**This part of the Navigator Playbook is completed when you have:**

1. **Considered the strategic issues and requirements identified as part of Task 1 (An EnMS and Your Organization) and determined the scope and boundaries of the energy management system (EnMS).**
2. **Developed an EnMS Scope and Boundaries Statement.**
3. Determine Scope and Boundaries

[x]  We considered the strategic issues and requirements identified in Task 1 (An EnMS and Your Organization) before determining our scope and boundaries.

[x]  Identified the extent of activities, facilities, and decision structures to be included in your EnMS

Detail here:

|  |
| --- |
| The management and operation of the wastewater treatment facility located at 123 First Street and the collection system associated with the treatment facility. Transportation is excluded. |

[x]  Defined site limits and/or organizational limits of your EnMS

Detail here:

|  |
| --- |
| The facilities, processes and equipment utilized in the operation of the wastewater treatment facility located at 123 First Street, including the lift stations that are associated with the plant. The transportation for operators, contractors, and maintenance personnel is excluded from the EnMS. |

1. Develop an EnMS Scope and Boundaries Statement

Detail here:

|  |
| --- |
| The scope and boundaries of the Energy Management System includes the facilities, systems, processes, and equipment used in the treatment of municipal sewage at the main treatment facility located at 123 First Street. The scope includes pumping stations 1, 2, 6, and 8 (located on the attached map). *[map not supplied in this example]*The EnMS scope excludes all transportation associated with the operation and maintenance of the facility and pumping stations. |

Top Management Approval

|  |  |  |
| --- | --- | --- |
| [x]  | Date approved: | 8/1/20 |
| [x]  | Who approved: | Jill Doe |

Comments

Click here to enter text.